

# ANDREW YULE & CO. LTD.

(A Govt. of India Enterprise)

8, Dr. Rajendra Prasad Sarani, Kolkata - 700001

Phone No. (033) 2242-8210/8550 Fax No. (033) 2242-9770

Website: [www.andrewyule.com](http://www.andrewyule.com)

NOTICE INVITING TENDER No.: AYCL/TEA/BIDDING\_PLATFORM/2023-24/20

**Andrew Yule & Co. Ltd**, a Central Public Sector Enterprise (CPSE), is inviting competitive bids for development and maintenance of an e-bidding portal for sale of bulk tea through open market mode with defined periodic offers in order to achieve price arrival in a more transparent and effective way. The tender consists of two parts - i) Technical Bid and ii) Price Bid from Bidders for the development of such platform.

## SCHEDULE OF TENDER (SOT)

a. NIT Number	AYCL/TEA/BIDDING_PLATFORM/2023-24/20
b. NIT Date & Time	28.09.2023 at 06.00 pm
c. Mode of Tender	Offline submission of <b>Part I - Technical Bid</b> and <b>Part II - Price Bid</b>
d. Date of publication of Tender through AYCL websites and Central Public Procurement Portal	28.09.2023 at 06.00 pm
e. Date of availability of NIT to the Vendors for downloading	28.09.2023 at 06.00 pm
f. Earnest Money Deposit	<ul style="list-style-type: none"><li>An “<b>Earnest Money Deposit</b>” of <b>Rs.2000.00 (Rupees Two Thousand only)</b> to be paid by D.D. (Demand Draft) in favour of <b>Andrew Yule &amp; Co Ltd.</b>, payable at Kolkata.</li><li>Price Bid to be submitted in a separate sealed envelope marked as <b>Price Bid</b>.</li></ul>
g. Last date of submission of Tender Document	19.10.2023 upto 16:00 Hrs.
h. Date of opening of Part-I Technical Bid	19.10.2023 at 17:00 Hrs.
i. Date of opening of Part- II Financial Bid	To be intimated to the technically eligible vendors only by email
j. Validity of Offer	30 Days

**ANDREW YULE & COMPANY LTD.**  
**8 Dr.Rajendra Prasad Sarani, 'Yule House'**  
**Kolkata-700001**

**Notice Inviting Tender for development of E-bidding Portal for Sale of Bulk Tea**

Andrew Yule & Company Limited (AYCL), a CPSE under the Ministry of Heavy Industries, is inviting competitive bids for development and maintenance of an e-bidding portal for sale of bulk tea through open market mode with defined periodic offers in order to achieve price arrival in a more transparent and effective way. No clarifications will be asked to the bidders and if there is any non-submission of information or supportive documents, the submitted bid will be rejected / disqualified in the technical evaluation. Only relevant and to the point information/document should be submitted and will be acceptable. Failure to provide any required information, may lead to the rejection/disqualification of the bid.

**1. Qualification Criteria**

- (a) The bidder shall be a Government Department / organization / Society (registered under established relevant central Acts) / or a reputed private company / firm or those who have been approved by / served to, any Government Department/ organization. Necessary proof should be submitted.
- (b) The Bidder must have five years of experience in design, development and maintenance of website / cloud-based software. The relevant / complete supportive documents in claim of their experience should be submitted.
- (c) The bidder must have fully operational / functional registered office / branch office & development centre at Kolkata and the details of organizational profile, contact address, manpower details along with copy of registration certificate of the firm (incorporation certificate or registration certificate) should be submitted. Necessary proof should be submitted in support of its office at Kolkata.
- (d) The Bidder must have experience in similar works i.e. for any Central Government/PSUs, State Government department/PSUs, Central and State Universities or reputed private organizations of the value during the last **3 (Three) years** ending on the last date of month previous to the one in which tender is invited, not less than the followings:  
One similar completed work costing not less than **Rs.1.50 Lakhs**.  
Or  
Two similar completed works each costing not less than **Rs.0.75 Lakh**.  
Or  
Three similar completed works each costing not less than **Rs.0.60Lakh**.

**Note:**"Similar Work" execution of the following

- (i) Development of website / cloud based software.
- (ii) Experience on working in PHP, HTML, Ajax, Java Script as Front-end tool and Mysql5.5.
- (iii) Experience on OTP based authentication in the application on login to portal or in work flow mechanism.
- (iv) Must be comfortable and compatible with the details of the scope of the work given.

- (e) Minimum average annual turnover of the firm during any one of the preceding last 3 financial years should not be less than 05 lakhs. Necessary proof should be submitted in support.
- (f) Should have maintenance contracts with at least 03 reputed clients in the preceding 2 years. Necessary proof should be submitted in support.
- (g) Should have a resource having skills in PHP, MySQL, Node JS, Angular JS, Unix. Self-certificate in this regard to be uploaded.
- (h) The bidder should furnish copies of GST registration, PAN/TIN of the firm (Please upload the scan copies).
- (i) Bidder should not be blacklisted by any Govt./State Dept./PSU. An undertaking certificate in bidders' letterhead should be submitted by bidder (Please upload the scan copies).
- (j) Attach Balance sheet and Profit & Loss account details with Bid. (Please upload the scan copies) duly certified by the Chartered Accountant.

## **2. Scope of Work**

The vendor should consider the following points while quoting the price:

- (a) Development of a web portal wherein AYCL officials will upload offersheets containing information of tea invoices on offer in (.Xlsx) format as and when required. Proper data validation will have to be done at the time of uploading the offersheet onto the portal. All information should be validated against a master database including fields like "Mark", "Grade" etc to ensure that there is no manual error in uploading of lots on offer. If any discrepancy is found in the offersheet, the system should alert the user about the individual row of data where discrepancy is found.
- (b) The landing page should have a "Sign in" and "Sign Up" option wherein the buyers (or agents) will register and fill up a KYC form. The Sign Up of each user will be verified only after acknowledgement by an authorised AYCL officer.
- (c) The system should have capability to handle multiple live offersheets at the same time. Bidders must be able to login and bid on multiple offersheets at the same time simultaneously.
- (d) There should be a "Live Offersheet" page wherein all live offersheets will be displayed to the bidder.
- (e) There should be two login – Bidder login and Seller login. The seller login should allow admin to modify data such as upload offersheet, decide on start time and end time of offersheet, modify master data, etc. The bidder and seller logins should be protected using mobile/email OTP.
- (f) The Bidders should be able to view his/her previous bids.
- (g) The developer will have to ensure compatibility of the bidding platform data with the existing accounting and "Tea Sales" system of the AYCL.

- (h) The platform should close the bidding after bid time automatically.
- (i) The platform should generate highest bidder (H1 bidder) report after closing of each offersheet bidding time.
- (j) Generation of MIS & Other report as per requirement.
- (k) Selected vendor will provide maintenance service for the e-bidding portal so developed.
- (l) Backups to be taken regularly, so that in the event of an emergency, the backups can be restored.
- (m) Engaging third party vendor for the support should not be done unless authorized by AYCL.
- (n) Selected bidder shall be responsible for Textual modifications, Graphical changes, Face lifting and logical modifications of the portal from time to time as and when required by officers of AYCL.
- (o) Application and Feature Addition / Development.
- (p) Logical modification/ new feature addition to Bidding Platform will be as per the following guidelines:
  - AYCL shall be identifying the areas in the site where the updating/ addition is required and provide instructions to the selected vendor.
  - The requirement explicitly explained will be e-mailed to the selected vendor and confirmed over the phone.
  - Vendor shall act on the e-mailed request from AYCL as soon as possible.

### **3. Award of Contract**

AYCL shall award the contract to the lowest priced bidder subject to being found technically, commercially and financially acceptable by AYCL based on the qualification criteria, experience, past performance and technical capability. Bidders are requested to quote their bid for the development charges and AMC for 02 years inclusive of GST as per the price bid format. The AMC will start accruing from the second year, i.e., after 12 months from the date of "Go Live" of the portal.

### **4. Payment**

The payment for development and maintenance of the platform during the first year will be as follows: a) On the date of "Go Live" – 60% of the development charges. b) End of 6 months from "Go Live" – 20% of development charges. c) End of 12 months from "Go Live" – balance 20% of development charges. The AMC charges will be applicable from the 2<sup>nd</sup> year of the

contract and will be payable half- yearly on pro-rata basis upon satisfactory services provided to AYCL during the period.

**5. Maintenance**

The vendor is expected to maintain the complete platform for overall 03 years (24X7X365) subject to satisfactory performance of the agency which will be evaluated every half year. The platform management will include any logical update or feature addition which may be required to achieve the objective of the bidding platform. The vendor shall have to provide security from virus attacks and hacking of the bidding platform. In case of virus or hacking attack, the vendor shall have to re-create/restore the platform immediately.

**6. Back up Source Code/Data**

On the event of expiration / termination of the contract, the vendor shall be liable for handing over of entire source code / data of the platform and other software module to AYCL.

**7. Termination of Contract**

AYCL reserves the right to terminate this Contract without any notice.

**Submission of Offer:** Interested bidders fulfilling the above eligibility criteria prescribed hereinabove, may apply with these terms of reference on or before **04 pm on 17<sup>th</sup> of October'23** along with all supporting documents, in a sealed envelope super scribing as "Offer for Development of Bidding Platform". The sealed offer should contain two other sealed envelopes within: a) Techno-commercial offer along with acceptance of NIT terms including supporting documents fulfilling the eligibility condition and b) Price Bid in the given format on the last page of this advertisement. Each of the above offers should be submitted in separate sealed envelopes bearing "Techno-commercial offer" and "Price Bid" on them respectively. These sealed envelopes should then be placed within the external sealed envelope as explained in the beginning of this paragraph and forwarded to the following address:

**Deputy General Manager (QC & Marketing),**

**ANDREW YULE & COMPANY LIMITED  
(A Government of India Enterprise)**

**Tea Division,  
8, Dr. Rajendra Prasad Sarani  
Kolkata – 700 001**

**FORMAT FOR PRICE BID**

(To be printed in the letter head)

To,

**Deputy General Manager (QC & Marketing),**

**ANDREW YULE & COMPANY LIMITED**

**(A Government of India Enterprise)**

**General Division,**

**8, Dr. Rajendra Prasad Sarani**

**Kolkata – 700 001**

**Dear Sir,**

**This has reference to tender no. AYCL/TEA/BIDDING\_PLATFORM/ dated 26.09.2023 , we are pleased to submit the Price Bid in the below format:**

<b>Description</b>	<b>Basic Price [Development and maintenance of 1<sup>st</sup> year] in (Rs.) (a)</b>	<b>Annual Maintenance Charge [From 2<sup>nd</sup> year Onwards] for 2<sup>nd</sup> and 3<sup>rd</sup> year (b)</b>	<b>GST in (Rs.) (c)</b>	<b>Total in (Rs.), (a+b+c)</b>
Charges for Development and maintenance of AYCL Bidding Platform for Bulk Tea Sales				

**Signature of the Bidder along with their Organization Seal: \_\_\_\_\_**